



All room hire charges are inclusive of: ■ Iced still water with cordials ■ Internet Access
■ Delegate's Pens & Paper ■ Flip Chart & Pad

Room Hire Only		Burchell	Duke of Windsor
MORNING	9 am - 1 pm	£ 60.00	£ 150.00
AFTERNOON	1 pm - 5 pm	£ 60.00	£ 150.00
FULL DAY	9 am - 5 pm	£ 95.00	£ 250.00

Day Delegate Rate *Inclusive of:* Coffee on arrival, mid-morning coffee, selection of sandwiches for lunch served with orange juice and afternoon tea & coffee.

DAY DELEGATE RATE	9 am - 5 pm	£ 45.00 per person Min 4 Delegates	£ 45.00 per person Min 9 Delegates

Please note: Day Delegate Rate is only available when hiring meeting rooms individually.

Room Hire Only		Duke of Windsor Suite with access to both rooms & lobby
FULL DAY	9 am - 5 pm	£ 445.00

50% deposit required on all bookings

All prices shown exclude VAT and are correct at the time of publication.
Please consult Burrough Court prior to making any booking.

*The following refreshments, meals and equipment are available in all rooms.**

REFRESHMENTS	per person
■ Coffee/Tea & Biscuits	£ 2.00
■ Litre of Sparkling Mineral Water	£ 2.50
■ Jug of Orange Juice	£ 4.50

MEALS	per person
■ Bacon Baps & Morning Coffee	£ 6.50
■ Selection of Sandwiches	£ 10.00
■ Working Finger Buffet	£ 15.00
■ Fruit Bowl	£ 2.00

■ Duke of Windsor Suite Menu*	Available when hiring Duke of Windsor Suite.
Selection of menus starting from	£ 20.00

ADDITIONAL EQUIPMENT	per item
■ TV & DVD Player	£ 50.00
■ Digital Projector & Screen	£ 75.00

Hire fees for other equipment supplied on request